

**Affordable Housing Advisory Committee  
Follow-Up List**

DATE REQUESTED	PROJECTED DELIVERY DATE	TASK	ASSIGNED TO	STATUS
3/23/2007	Completed	Co-chair Egan directed that the National Housing Conference housing/transportation cost study be sent to the Advisory Committee.	HCD	Link to report posted on e-ffordable.org under "Resources" on 4/6/2007.
3/23/2007	Completed	The Advisory Committee approved a request that staff report back on any additional study work on the need for Affordable/Workforce Housing by the George Mason University Center for Regional Analysis.	HCD	Report released at 6/25/2008 workforce Housing Summit.
3/23/2007	Completed	Co-chair Jim Scott directed that HCD and DPZ explore, possibly through the Special Subcommittee, the utilization of the Accessory Dwelling Unit ordinance as a means to reduce overcrowding.	HCD	Benchmarking report completed and presented for consideration at the 3/23/2008 Advisory Committee meeting.
3/23/2007	Completed	The Advisory Committee approved a motion that the meetings be lengthened and that time allotments be added to each subject area on the next agenda.	HCD	June 2007 Advisory Committee meeting lengthened to three hours. Time allotments will be added to future meeting agendas, beginning with the June 2007 meeting agenda, subject to co-chairmen approval.
3/23/2007	Completed	The Advisory Committee adopted, with revisions, the recommendations of the Special Subcommittee. These recommendations were redrafted and forwarded to the Board of Supervisors in advance of the April meeting of the Board's Housing Committee.	HCD	The recommendations, as revised, were presented to the BOS Housing Committee on 4/23/2007. On 4/30/2007, the Board received the recommendations of the Advisory Committee as part of a Board Matter introduced by Supervisor Hudgins with some discussion.

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Follow-Up List**

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3/23/2007	Completed	Co-chair Jim Scott directed that staff work, possibly through the special subcommittee, to determine the applicability of Delegate Scott's "linked deposits" bill, which was adopted by the General Assembly in the 2007 session.	HCD	Paula Sampson and staff met with the Department of Finance to explore potential opportunities presented by the "linked deposits" legislation. The County's investment Committee has expressed willingness to consider opportunities where it can be demonstrated that linking deposits efficiently achieves program objectives. In December 2007 Bank of America selected as county's banking services provider. As a part of their contract, Bank of America agreed to explore opportunities to partner with the county in providing affordable housing-related services and products. <b>UPDATE:</b> HCD and the Department of Finance are in the early stages of collaborating on the development of a request for proposals for financial institutions to participate in a potential linked deposits program.
3/23/2007	Completed	The Advisory Committee voted to support the new Universal Design policy adopted on March 8, 2007 by the FCRHA and forward the recommendation to the Board.	HCD	The recommendation was presented at the 9/14/2007 BOS Housing Committee meeting. Adoption of the policy as it relates to Affordable Housing Partnership Program (AHPP) guidelines approved by the Board of Supervisors on December 3, 2007.
3/23/2007	Completed	Co-Chairman Scott directed that DPZ provide a report to track affordable units gained through rezoning proffers.	DPZ	HCD and DPZ staff worked collaboratively on the development of this report. It is anticipated that this will be an annual report based on the criteria used by DPZ in its 1996 evaluation of affordable housing production. Report from DPZ on the structure and content of the report presented at the June 2007 Advisory Committee meeting. The first full report was presented at the March 2008 meeting. A second report was provided by HCD staff at the March 2009 meeting.

**Affordable Housing Advisory Committee  
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4/30/2007 (revised 6/22/2007 and 9/28/2007)	Cancelled; new Board held retreat on 6/29/2009 and 6/30/2009	Staff review of Advisory Committee recommendations with a report back to the Board of Supervisors, as directed by the Board.	HCD	HCD staff and Special Subcommittee Chair Kerrie Wilson met with Chairman Connolly on 5/14/2007. The Special Subcommittee then met on 5/29/2007 to discuss next steps. The Special Subcommittee has agreed to a new goal for the Preservation Initiative. Revised recommendations approved by the Advisory Committee at its 6/22/2007 meeting. The Board of Supervisors requested that staff provide an analysis to the Board at the 9/14/2007 Housing Committee meeting. At that meeting, the Housing Committee deferred consideration of the recommendations to a retreat of the next Board.
4/12/2007	Completed	Co-Chairman Egan directed that the February 2007 affordable housing position paper issued by NVBIA be distributed to the Advisory Committee, FCRHA and relevant others .	HCD	Document distributed to Advisory Committee via e-mail on 4/16/2007.
6/22/2007	Completed	Co-Chairman Egan directed that the Affordable Housing Programs and Funding Matrix recently prepared by staff be posted on the e-ffordable.org web site.	HCD	Matrix posted on e-ffordable with accompanying article on 7/6/2007.
6/22/2007	Completed	Advisory Committee formally endorsed amended recommendations of the High-rise Affordability Panel.	HCD	Letter endorsing recommendations sent to Chairman Connolly 8/15/2007.
6/22/2007	March-10	The Advisory Committee voted to direct staff to report to the Advisory Committee on the feasibility of using eminent domain for affordable housing preservation.	HCD	Benchmarking in progress.
6/22/2007	Ongoing	HCD staff was directed to monitor the status of the SRO-related Zoning Amendment be tracked and included in this report.	HCD/DPZ	It is anticipated that this will be advertised for public hearing in the Winter 2010 timeframe.

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6/22/2007	Completed	During the Advisory Committee's discussion of the At-Risk Report at its meeting on 6/22/2007, the need to calculate the loss of affordable housing was raised. Co-chair Egan directed staff to further research this.	HCD	Report presented at the 3/28/2008 Advisory Committee meeting.
9/28/2007	Completed	Co-Chairman Egan directed that staff post on e-ffordable.org the presentation and full report by the Special Subcommittee on the FY 2007 Penny Fund.	HCD	Posted on 10/22/2007.
9/28/2007	Completed	Co-Chairman Egan directed that staff develop a PowerPoint with one slide for each property preserved, to include a picture, number of units, financing and other vital information.	HCD	PowerPoint drafted and was provided to the Advisory Committee as a handout at its 9/26/2008 meeting.
9/28/2007	Completed	Co-Chairman Scott asked that staff provide the number of affordable units captured through the rezoning process.	HCD	Preliminary report provided at the 12/14/2007 Advisory Committee meeting. This information was incorporated into larger affordable housing report requested by the Advisory Committee. An updated version of this report was provided to the Advisory Committee at its meeting on 9/25/2009.
9/28/2007	Completed	Co-Chairman Scott asked that staff provide a report with a breakdown of the Affordable Dwelling Units delivered to-date.	HCD	Preliminary report on ADUs and Workforce Housing provided in response to this and the request immediately above. This information was incorporated into larger report requested by the Advisory Committee. Updated report provided at the March 2009 meeting.

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9/28/2007	Completed	The Advisory Committee passed a motion asking that staff convene a meeting with members of the VHDA board to discuss concerns with changes to the Qualified Allocation Plan (QAP) for 4 percent tax credits.	HCD	Meeting took place 10/22/2007 with two VHDA Board members and the VHDA director. Outcome reported at 12/14/2007 Advisory Committee meeting.
9/28/2007	Cancelled due to subsequent committee action	Co-Chairman Scott asked that staff determine whether areas outside of the targets of the Workforce Housing policy are only getting in the range of 5 percent affordable housing, in order to get a further recommendation to the Board of Supervisors.	HCD/ DPZ	The Advisory Committee, through its letters to Chairman Connolly and the Planning Commission recommending countywide application of the Merrifield Plan language concerning ADUs, has substantially addressed this issue.
9/28/2007	Completed	The Advisory Committee asked that a briefing be provided highlighting the status report on the countywide effort to end homelessness.	HCD	Deputy County Executive Verdia Haywood provided a report on the status of this effort.
12/14/2007	Completed	The Advisory Committee voted to direct staff to prepare a letter to the Board of Supervisors for signature by the co-chairmen supporting the adoption of the Merrifield Area Plan language on ADUs as a Countywide Plan element, with a recommendations for a 5 percent minimum.	HCD/DPZ	Letter completed and sent on 8/7/2008. Issue referred to the Development Process Committee by Supervisor Hudgins. The Development Process committee did not take further action on this issue.
12/14/2007	Completed	The Advisory Committee voted to direct staff to prepare a letter for consideration at the March 2008 meeting concerning the "bond burning" issue with VHDA.	HCD	Draft letter completed and included for information in the handout package for the 3/28/2008 Advisory Committee meeting. No discussion took place.
3/28/2008	Completed	The Advisory Committee directed that the DPZ presentation on affordable housing production from the 3/28/2008 meeting be posted on e-affordable.org.	HCD	Posted 4/1/2008.

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3/28/2008	Completed	Co-chairman Egan directed that staff look at why Montgomery County has more permitted Accessory Dwelling Units than Fairfax.	HCD	Research completed and presented to the Advisory Committee at its September 2008 meeting.
3/28/2008	Completed	The Advisory Committee directed that a report be provided on the loss of affordable subsidized housing be presented at the June 2008 meeting.	HCD	Report completed and was presented to the Advisory Committee as a handout at its September 2008 meeting.
3/28/2008	Completed	Co-chairman Egan directed that HCD ask the Code Enforcement Strike Team to provide information on the incomes, family size and other information about the families/individuals displaced as a result of the work of the Strike Team.	HCD	Strike Team leader David Ellis provided a presentation at the 9/26/2008 Advisory Committee meeting.
3/28/2008	Completed	The Advisory Committee directed that a report be provided on the Housing Choice Voucher program in terms of utilization, location of participants and the use of the Project-Based Vouchers.	HCD	Report provided as a handout at the 9/26/2008 meeting.
3/28/2008	Completed	The Advisory Committee directed that a briefing be provided on HCD's multiple planning cycles.	HCD	Briefing on FY 2009 planning cycles to be provided as a handout at the September 2008 meeting.
3/28/2008	Completed	The Advisory Committee unanimously voted to send a letter in support of the Penny Fund to Chairman Connolly, as a part of the FY 2009 budget process.	HCD	Letter sent to Chairman Connolly on 4/7/2008. Copied to the Advisory Committee by e-mail on 4/8/2008.

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9/26/2008	Completed	The Advisory Committee directed HCD to provide a briefing on the status of the Penny Fund following its the Lines of Business presentation to the Board of Supervisors.	HCD	HCD Director Paula Sampson provided the requested information at the December 2008 Advisory Committee meeting.
9/26/2008	Completed	The Advisory Committee voted to accept the FY 2008 Penny Fund report developed by the Special Subcommittee, including the recommendations included in the report. The report is to be transmitted to the Board of Supervisors at its 10/27/2008 Housing Committee meeting.	HCD	Kerrie Wilson, Special Subcommittee Chair, presented the FY 2008 Penny Fund report to the Board of Supervisors Housing Committee at its meeting on 10/27/2008.
9/26/2008	Completed	Co-Chair Jim Scott requested that HCD provide a report on how the long-term affordability of units financed through the Board of Supervisors' "Silver Lining" foreclosure initiative will be addressed.	HCD	HCD staff provided a briefing on the status of the Silver Lining initiative at the December 2008 Advisory Committee meeting.
9/26/2008	Completed	Co-Chair Jim Scott asked for a report on the status of the "Community Improvement Program" in Fairfax County.	HCD	Information provided to the Advisory Committee as a handout in the package for the 9/25/2009 meeting.
9/26/2008	Completed	The Advisory Committee requested an update on the status of the Residential Studio-related Zoning Ordinance Amendment at its meeting on 12/12/2008.	HCD	Donna Pesto, of DPZ, provided the requested information in an oral report to the Advisory Committee at its December 2008 and March and September 2009 meetings.

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9/26/2008	Completed	The Advisory Committee directed HCD to prepare a letter to the Board of Supervisors asking for action on the recommendations of the High-rise Affordability Panel concerning Commercial and Industrial districts.	HCD	Letter drafted and sent. Rodney Lusk acknowledged receipt of the Advisory Committee's letter by the Planning Commission. This issue was a subject of the 2/11/2009 joint Planning Commission FCRHA meeting, at which it was reported by DPZ staff that this is a Priority 2 item on the DPZ work plan. However, as a first step, it should be noted that the working Zoning Ordinance amendment concerning residential studio units (RSU) would allow such units in commercial and industrial areas subject to certain limitations.
9/26/2008	Completed	The Advisory Committee directed HCD to prepare a letter to the Planning Commission advocating countywide application of the Merrifield Plan language concerning ADUs. The letter should be similar to a letter on this subject sent to Chairman Connolly in August 2008.	HCD	Letter drafted and sent; issue referred to the Development Process Committee, which did not take further action on this issue.
9/26/2008	March-10	The Advisory Committee asked for a further report on the Accessory Dwelling Unit issue, clarifying the differences between the Montgomery County (Maryland) and Fairfax County programs.	HCD	In development; it is anticipated that staff will provide a further report on this issue as a handout at the March 2010 Advisory Committee meeting.
12/12/2008	Completed	The Advisory Committee asked that a letter to the Board be drafted supporting the Penny Fund for the FY 2010 budget, using the theme "now more than ever".	HCD	Letter drafted and sent to Supervisor Bulova, in her capacity as Board Budget Committee Chair, on 1/12/2009.

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12/12/2009	Completed	The Advisory Committee directed staff to draft a letter to DPZ asking that the Zoning Ordinance amendment currently in development include Residential Studio Units as a "by right" use in multifamily residential districts and revitalization areas. Staff was directed to draft this for review first by the Co-Chairs and Advisory Committee members Herb Cooper-Levy and Lee Fifer, before sending it to the committee as a whole for review.	HCD	In progress. Letter drafted and approved with a minor revision by the Advisory Co-Chairs, Mr. Cooper-Levy, and Mr. Fifer. Draft letter sent to the Advisory Committee by e-mail on 2/18/2009 for review, with a deadline for comments of 3/6/2009. Letter revised per comments received and sent to DPZ Director Jim Zook on 3/30/2009.
12/12/2008	Completed	The Advisory Committee asked that the new Executive Director of the Office to End Homelessness and the Chair of the Homeless Governing Board be invited to the March 2009 meeting to discuss their roles.	HCD	Dean Klein has been appointed as Executive Director of the Office to End Homelessness; he made a brief introductory presentation to the committee at its meeting on 3/27/2009.
12/12/2008	Completed	The Advisory Committee directed staff to draft a letter to the Board asking that the guidelines for acquisition of foreclosed properties by non-profits be changed to require District Supervisor notification - not approval - when an organization purchases more than one unit in a neighborhood.	HCD	Letter sent to Board Housing Committee Chair Cathy Hudgins. This was discussed at the 3/23/2009 Board Housing Committee meeting; it is anticipated that Kerrie Wilson will provide a status report to the Advisory Committee at its 6/26/2009 meeting.
12/12/2008	Completed	Advisory Committee members Kevin Bell and Marlene Blum asked for information that could be used in discussion with the PTA Council to demonstrative the value of the Penny Fund, and how it helps teachers and school workers.	HCD	Information forwarded to Mr. Bell and Mrs. Blum on 12/17/2008.
3/12/2009	Completed	Co-Chairs Jim Scott and Conrad Egan directed staff to prepare a letter to the Human Services Council supporting the Penny Fund for FY 2010.	HCD	Letter prepared; sent 3/18/2009.

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3/12/2009	Completed	Co-Chairs Jim Scott and Conrad Egan directed staff to prepare a fact sheet/testimony supporting the Penny Fund for FY 2010.	HCD	Completed. Fact sheet delivered to the Advisory Committee as part of its package on 3/27/2009. Testomony draft and presented to the Board of Supervisors by Co-Chair Scott on 4/1/2009.
3/27/2009	Completed	The Advisory Committee directed that a presentation by the Tysons Task Force be included on the agenda for the June 2009 Advisory Committee meeting.	HCD	Completed. Clark Tyler, Chair of the Tysons Land Use task force, provided a briefing to the Advisory Committee at its meeting on 5/29/2009.
3/27/2009	Completed	The Advisory Committee directed that staff add a link to the housingpolicy.org be included in the next edition of e-ffordable.org.	HCD	Information posted to e-ffordable.org on 4/17/2009.
8/19/2009	March-10	Co-Chair Egan asked that VHDA be invited to an upcoming meeting of the Advisory Committee to provide a general update on their programs.	HCD	It is anticipated that VHDA representatives will be invited to the March 2010 meeting of the Advisory Committee.
9/25/2009	Completed	The Advisory Committee directed that upcoming formus on the Five-Year Consolidated Plan be publicized on e-ffordable.org.	HCD	Information posted to e-ffordable.org on 10/16/2009.
9/25/2009	Completed	The Advisory Committee directed that the FY 2009 Penny Fund report be posted to e-ffordable.org.	HCD	Information posted to e-ffordable.org on 9/30/2009.
9/25/2009	Completed	The Advisory Committee directed staff to send a letter to all committee members emphasizing the importance of attendance at committee meetings.	HCD	Letter sent by e-mail and post on 12/1/2009.